**CHECKLIST (to be included with application)**

1.    Signed Application                          (  )


2.    Proposal Narrative                          (  )


3.    Budget                                      (  )


4.    Budget Narrative                            (  )


5.    Curriculum Vitae of Project Director        (  )


6.    Letter of Chair support (if required in RFP)  ( )


_____

Signature(s)

_____


_____

1.      **Faculty Member:**      _____

        **Campus Address:**      _____

        **Campus Phone:**        _____

        **Student(s):**          _____


2.      **Field of Applicant(s):**_____


3.      **Title of Project:**  _____


4.      **Start Date of Project:** _____ **End Date of Project:** _____


5.      **Location of Project:**  _____


6.      **Possible plan for future grant submission:**


7.      **Have you selected the student, and has the student conducted research with you in the past?**


8.      **Have you or the student applied for any other student stipend for this summer work? IF so, list funding source and whether it was granted, denied or is pending (including expected date of notification).**


9.      **One-page proposal narrative describing project and student's role:**

# BUDGET SUMMARY

**Title of Project:** _____

_____

| <u>CATEGORY</u> | <u>AMOUNT REQUESTED<br>FROM SCIENCES INSTITUTE</u> |
|---|---|
| 1. PERSONNEL: | |
| Student Stipend | $ |
| Faculty stipend | $_____ |
| 2. TRAVEL: | $_____ |
| 3. SUPPLIES: | $_____ |
| 4. EQUIPMENT | $_____ |
| 5. RENTAL | $_____ |
| 6.. OTHER: | $_____ |
| **TOTAL PROJECT FUNDS REQUESTED:** | **$_____** |

**Signature(s):** _____  **Date:** _____

_____  **Date:** _____

_____  **Date:** _____

# BUDGET NARRATIVE

1.    **PERSONNEL:**

2.    **TRAVEL:**

3.    **SUPPLIES:**

4.    **EQUIPMENT PURCHASE:**

5.    **RENTAL:**

6.    **OTHER:**